

2024/33rd International Symposium on English Language Teaching & Learning
Procedures for Pre-registrations
(FOR FOREIGN PRESENTERS)

1. Conference dates: November 9-10, 2024 (08:30-17:40)
2. Conference venue : 16, Sec. 4, Chung Shan North Road, Taipei, Taiwan
Chien Tan Youth Overseas Youth Activity Center)

All **pre-registration must be done ON-LINE**. Access our website: <https://eta.org.tw>, hit the **【Join/ Renew Membership】** icon, enter your RD/Passport number, and fill out the required information. Pay your conference registration fee by **PayPal via this Link (PayPal.Me/etaroc)**

Name of Organization: English Teachers' Association-Republic of China
Conference Registration Fee: USD85 before July 15, 2024; USD100 after July 15, 2024
Payment by PayPal, Link: [PayPal.Me/etaroc](https://paypal.me/etaroc)

On-line pre-registration system will be opened from May 1, 2024 to July 15, 2024.

Confirmation via e-mail upon receipt of your on-line pre-registration and payment.

Please **DO NOT** fax your receipt, simply print out a copy of this e-mail confirmation for verification purpose.

Please input your correct e-mail address.

3. After our verification of your online pre-registration and receipt of your payment of the conference registration fee, we will send you confirmation via email. Please bring your **confirmation** when attending the conference in order to collect the conference materials. If you do not receive the confirmation letter two weeks after the payment and on-line pre-registration, please do contact us by e-mail.
4. **The deadline for on-line pre-registration for foreign presenters is July 15, 2024. If you fail to pre-register on-line and pay your conference registration fee before July 15, 2024, we won't be able to schedule your presentation.**
5. **Lunchbox will be provided only for Saturday and Sunday, November 9-10, 2024.**
6. **ETA won't be able to send the conference materials to those pre-registered members who fail to attend the conference for any reasons.**
7. Receipts, certificate of attendance, and other documents will be given upon request after 15:00 during the conference dates. If you need any documents after the conference, you will have to submit a written request and a stamped envelope to ETA Office at 8F., #200, Sec. 2, Jinshan South Road, Taipei, Taiwan 106.
8. Contact information for ETA—E-mail : etaroc2002@yahoo.com.tw;
etaroc2002@gmail.com
Website: <https://eta.org.tw>

※ We won't provide conference bag to the participants this year because of environmental protection.

2024/33rd International Symposium on English Language Teaching & Learning
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(FOR LOCAL PRESENTERS ONLY)

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Chien Tan Youth Overseas Youth Activity Center)
3. **All pre-registration must be done ON-LINE.** Access our website: <https://eta.org.tw>, hit the 【Join/ Renew Membership】 icon, enter your RD/Passport number, choose the payment option, and fill out the required information.
4. Annual Membership fee can be paid through our Post Office Account. All items in the pre-registration form must be filled **ON-LINE**.
※ Those who had paid their membership fee in **2022 or 2023** are considered to be OLD/Continuing Members. ETA only keeps the record of your personal data for a period of two years.

Post Office Account #: 16370721

Name of Organization: English Teachers' Association-Republic of China

Presenter as New members: NTD 1, 200 **before** July 15, 2024.

Presenter as New members: NTD 1, 500 **after** July 15, 2024.

Presenter as OLD/Continuing members: NTD 1, 000 **before** July 15, 2024.

Presenter as OLD/Continuing members: NTD 1, 200 **after** July 15, 2024.

Presenter as STUDENT/GRADUATE STUDENT: NT\$1,000 **before** July 15, 2024.

FOREIGN TEACHERS (WHO TEACH IN FOREIGN COUNTRIES) OR PARTICIPANTS: US\$85 or NTD\$2,800.

Confirmation via e-mail upon receipt of your on-line pre-registration and payment.

Please **DO NOT** fax your receipt, simply print out a copy of this e-mail confirmation for verification purpose.

(Please input your correct e-mail address). Once registered, your annual membership fee is non-refundable.

5. Please bring your **confirmation** and **payment receipt** when attending the conference in order to collect the conference materials. If you do not receive the confirmation letter two weeks after the payment and on-line pre-registration, please do contact us by e-mail.
6. **The deadline for on-line pre-registration for other participants/members is November 1, 2024. If you do not pre-register on-line before November 1, 2024, please register and pay your annual membership/registration fee on site. On-site Registration Hours: Saturday-Sunday, November 9-10, 2024 (08:30-15:00). (Please DO NOT pay your annual membership fee through our Post Office Account after November 1, 2024).**
7. **Lunchbox will be provided only for Saturday and Sunday, November 9-10, 2024.**
8. Quantity of the conference materials is limited. Priority will be given to the pre-registered members. ETA will prepare 50 sets of conference materials for the on-site

registration participants. It will be based on a first-come-first-served basis. **ETA won't be able to send the conference materials or refund the membership fee for those pre-registered members who fail to attend the conference for any reasons.**

9. Receipts, certificate of attendance, and other documents will be given upon request after 15:00 during the conference dates. If you need any documents after the conference, you will have to submit a written request and a stamped envelope to ETA Office at 8F., #200, Sec. 2, Jinshan South Road, Taipei, Taiwan 106.
10. Contact information for ETA—E-mail : etaroc2002@yahoo.com.tw;
Website : <https://eta.org.tw>

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2024/第三十三屆中華民國英語文教學國際研討會

註冊注意事項及流程說明 (For Local Presenters)

1. 活動時間：2024 年 11 月 9-10 日(08:30-17:40)。
2. 活動地點：救國團劍潭海外青年活動中心，地址：台北市中山北路 4 段 16 號。
3. 欲參加本次研討會者一律上網登錄報名，均採用郵政劃撥繳費。
4. 請先到郵局以郵政劃撥方式付費。
5. 郵政劃撥帳號：16370721 戶名：中華民國英語文教師學會
PRESENTERS as 新會員 &：2024 年 7 月 15 日前繳費，新台幣 1,200 元。
PRESENTERS as 新會員&：2024 年 7 月 15 日後繳費，新台幣 1,500 元。
PRESENTERS as 舊會員&：2024 年 7 月 15 日前繳費，新台幣 1,000 元。
PRESENTERS as 舊會員：2024 年 7 月 15 日後繳費，新台幣 1,200 元。
- ※ 會籍資料保留兩年，兩年內(2022 年或 2023 年)註冊者視同舊會員。
6. 接著進入本會網站 (<https://eta.org.tw>)，請點選【加入會員】，進行會員登錄作業。所示之欄位請務必填寫，否則無法完成網路註冊報名。
7. 本會收到閣下於網路上填寫之註冊表，經與郵局提供之資料查核無誤後，將以電子郵件回函(注意：上網填寫註冊表時，請確定 E-mail 信箱填寫無誤)通知您此次研討會的報到編號，請您將此通知函件自行下載及列印一份備查。
8. 請會員於活動當天攜帶郵政劃撥單收據正本、電子郵件回函通知，以備本會核對，直接至救國團劍潭海外青年活動中心教學區報到處辦理報到、領取會議相關資料，本會恕不再另函通知(電子郵件回函通知即為本會之通知，若會員於上網註冊兩週後仍未收到電子郵件回函，請務必來電或來信詢問)。
10. **大會僅提供 2024 年 11 月 9 日及 10 日兩天便當。**
11. 大會所準備的各項會議資料(含資料、大會手冊、電子版論文集)是以 11 月 1 日前預先完成繳費及上網註冊者為優先，於研討會 2024 年 11 月 9-10 日(上午)至 12 日辦理現場報到者，惟因本會僅多準備額外 50 份之會議資料，若現場註冊人數超過預先準備之資料份數，原則為先到先發送會議資料，發完為止，本會事後將無法補發任何會議資料(請把握 11 月 1 日前完成郵政劃撥繳費及上網登錄報名)。
12. 若舊會員未於 11 月 1 日前完成郵政劃撥繳費及上網登錄報名，大會恕難保留研討會資料，請預先完成註冊程序以免向隅。會員於完成繳費及上網註冊後，若研討會活動期間不克前來，本會無法於研討會後補寄任何會議資料、亦恕不退還其年/會費。
13. 會員繳費之收據，可於 2 天活動期間，每天下午 3 時後至註冊處索取。另外，研習條及相關證明文件，僅限於活動最後一天下午 3 時後至註冊處索取。活動結束後，若需索取收據、研習條及相關證明文件者，請以掛號回郵信封寄至本會索取(請附劃撥收據或名牌以資證明)。
14. 電子信箱：etaroc2002@yahoo.com.tw; 網站：<https://eta.org.tw>
15. ※為響應環保，主辦單位今年將不提供大會資料袋，敬請見諒